

BOARD OF GOVERNORS OF THE GUILDHALL SCHOOL OF MUSIC AND DRAMA

Monday, 18 February 2019

Minutes of the **inquorate** meeting of the Board of Governors of the Guildhall School of Music and Drama held at Committee Rooms - 2nd Floor West Wing, Guildhall on Monday, 18 February 2019 at 1.45 pm

Present

Members:

Vivienne Littlechild MBE (Chairman)	Shreela Ghosh
Deputy John Bennett MBE (Deputy Chairman)	Gareth Higgins
Randall Anderson	Jeremy Mayhew
Deputy Michael Cassidy	Graham Packham
John Chapman	Alderman William Russell
Stuart Fraser	Lynne Williams
Marianne Fredericks	

In Attendance

Officers:

Antoinette Duhaney	- Town Clerk's Department
Nick Bodger	- Head of Cultural and Visitor Development
Sandeep Dwesar	- Barbican /Guildhall School of Music and Drama
Sean Gregory	- Barbican Centre
Graeme Hood	- Guildhall School of Music and Drama
Katharine Lewis	- Guildhall School of Music and Drama
Alison Mears	- Guildhall School of Music and Drama
Cormac Newark	- Guildhall School of Music and Drama
Jeremy Newton	- Guildhall School of Music and Drama
Martin Newton	- Town Clerk's Department
Jonathon Poyner	- Barbican /Guildhall School of Music and Drama
Jonathan Vaughan	- Guildhall School of Music and Drama

1. APOLOGIES

Apologies were received from Sir Andrew Burns, Felicity Chilton, Professor Geoff Crossick, Professor Maria Delgado, Michael Hoffman, Ann Holmes, Andy Taylor and Nicy Roberts.

2. INQUORACY AND CHAIRMAN'S ANNOUNCEMENTS

In the absence of 3 co-opted Governors the Chairman informed the Board that the meeting would be inquorate and, whilst able to consider the agenda items and put forward any views, it would not be possible to approve the minutes of

the previous meeting (items 3, 17 and 28), amendment to Board terms of reference (item 6), skills survey actions arising (item 7) and endorsement of the TRAC return (item 19). It was noted that, where appropriate and in cases where the Board was minded to approve recommendations, any immediately required decisions would be progressed under the urgency provisions of Standing Order 41(a).

The Board noted that the Chairman had received a letter from Keith Salway of the Joaninha Trust thanking the School for making accommodation available for their annual award auditions and confirming that this year's winner was from Royal College of Music.

On behalf of the Board, the Chairman congratulated the Principal on her recent Member of the Order of Australia award. The Principal informed Members that the investiture would be at Australia House in March.

3. **MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA**

There were no declarations of interest.

4. **PUBLIC MINUTES**

The Board considered the public minutes of the meeting held on 19 November 2018.

Shreela Ghosh asked that her apologies for absence be recorded for this meeting.

The formal approval of the minutes would take place at the next Board meeting in May.

5. *** PUBLIC MINUTES OF SUB-COMMITTEE MEETINGS**

The public minutes of the Finance & Resources and Audit & Risk Management Committee meetings held in November 2018 were noted.

6. *** OUTSTANDING ACTIONS**

The Town Clerk's report on outstanding actions was noted.

7. *** TERMS OF REFERENCE AND DATES OF MEETINGS**

The Town Clerk's paper on the Board's terms of reference was considered and it was noted that the proposed minor amendment would be progressed under the urgency provisions.

8. **SKILLS SURVEY**

The Town Clerk's report on the skills survey was noted and the Principal confirmed that comments on this paper had been received from Geoff Crossick regarding further clarification of strength / weaknesses of Board Members' current skill sets. She said that it was considered that these comments should be considered in more detail with the report accordingly recast and then taken back to the Governance and Effectiveness Committee at its next meeting in April. Governors confirmed that this course of action would be appropriate.

In response to a question from a Governor, the Town Clerk undertook to confirm which Board members had not submitted a response to the survey.

9. VISITOR STRATEGY

Governors noted the report of the Assistant Town Clerk and Culture Mile Director on the Visitor Strategy.

10. PRINCIPAL'S PUBLIC REPORT

The Board considered the Principal's public report.

Governors noted with interest the successful funding bid for remote learning digital work. The Principal confirmed that remote instrumental tuition, booked and paid for on-line, is seen as the 'direction of travel' that could be hugely beneficial for satellite and also international students. The Board was also told about the alumni community app, produced by the drama department, that was seen to provide a more interactive experience.

11. RESEARCH AND KNOWLEDGE EXCHANGE ANNUAL REPORT 2017/18

The Principal reported on the research and knowledge exchange annual report 2017/18 and the Board noted the presentation given.

It was noted that Maria Delgado had submitted comments on the item and had particularly welcomed the AHRC application. The Principal told the Board that Maria Delgado's research expertise would be of great benefit going forward.

Discussion turned to the presentation and the Principal said that the School needed to clarify the reference to it as 'an institute of social impact' as this was a significant area of focus. Students had shown particular interest in this issue and the intention was to harness the positive energy that arose from it. The Principal confirmed that there was an opportunity to include all departments in the initiative and to bring them together in a co-ordinated and strategic way. A Governor made the point that the ability to show social impact and work with and assist, for example, some of the 'less glamorous' schools supported by the CoL would resonate well with current and potential donors.

12. BARBICAN GUILDHALL CREATIVE ALLIANCE UPDATE

The Principal updated the Board on the Barbican Guildhall creative alliance.

13. OFFICE FOR STUDENTS PREVENT RETURN

The Board noted the Principal's paper on the Prevent annual return.

14. * ACTION BETWEEN MEETINGS

The Town Clerk's report on action between meetings was noted.

15. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD

There were no questions.

16. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There was no urgent public business.

17. **EXCLUSION OF THE PUBLIC**
The Board noted that under Section 100(A) of the Local Government Act 1972, the remaining items of business would involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Local Government Act.
18. **NON PUBLIC MINUTES**
The non-public minutes of the meeting held on 19 November 2018 were noted.
19. *** NON PUBLIC MINUTES OF SUB-COMMITTEE MEETINGS**
The non-public minutes of the Finance & Resources and Audit & Risk Management Committee meetings held in November 2018 were noted.
20. **ANNUAL TRANSPARENT APPROACH TO COSTING (TRAC) RETURN REPORTING FOR ACADEMIC YEAR 2017/18**
The Principal reported on the submission of the TRAC return for 2017/18.
21. **WAIVER REPORT: STEINWAY LEASE AGREEMENT**
The Board noted the Principal's waiver report on the Steinway lease agreement.
22. **ESTATES STRATEGY**
Governors had before them the Principal's paper on the estates strategy.
23. **PRINCIPAL'S NON PUBLIC REPORT**
The Principal presented her non-public report.
24. **STANDING ORDER 40**
Governors agreed to continue after the usual 2 hour guillotine for business.
25. **BREXIT UPDATE**
Members considered the Principal's report on the School's Brexit planning.
26. **ACCESS MONITORING**
The Principal reported on access monitoring.
27. *** MANAGEMENT INFORMATION DASHBOARD**
Governors considered the Principal's report on the management information dashboard 2018/19 (period 9).
28. **NON PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE BOARD**
There were no non-public questions.
29. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE BOARD AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**
There was one urgent item of business raised.

30. **CONFIDENTIAL MINUTES**

The confidential minutes of the meeting held on 19 November 2018 were noted.

The meeting ended at 3.55 pm

Chairman

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